## Rehearsal Dinner

Rehearsal Dinner Only

#### \$2,150.00

- Venue Rental for up to 4 Hours which includes client venue preparation & breakdown.
- Choice of seating inside of the Mansion or on the backyard patio for up to 100 guests.
- · Security included.
- Deposit \$750.00



Ceremony Only

#### \$2,500.00

- Venue rental up to 4 Hours Pre-ceremony pictures, ceremony & post-ceremony pictures. Access includes venue preparation & breakdown.
- Choice of 2 ceremony sites: the front yard or backyard patio.
- · Ceremony coordination.
- Deposit \$750.00

#### Package Includes

- Gold dressing suite with a bottle of bubbly & chocolate-covered strawberries.
- · Brown dressing suite with billiard table.
- Pre-ceremony guest access 30 minutes before.
- Guest seating & security for up to 150 guests.
- One-hour ceremony rehearsal.

# Circa 1920 Reception Only

\$4,500.00

- Venue rental up to 8 hours Reception
  maximum of 6 hours with 2 hours allotted for
  client preparation & breakdown.
- Access includes the downstairs, front yard,
   Carriage House bar & backyard patio.
- Guest seating & security for up to 150 guests.
- Deposit \$1,000.00

\*Day-of coordination available à la carte\*

# Oleven Fireplaces Ceremony & Reception

\$5,950.00

- Venue access Friday, 1 PM 6 PM for setup & ceremony rehearsal & Saturday, Noon-Midnight.
  - 6 hours for wedding party dressing, venue preparation, pre-ceremony pictures & 6 hours for ceremony, reception & breakdown.
- Choice of 2 ceremony sites: the front yard or backyard patio.
- · Ceremony coordination.
- Deposit \$1,000.00

#### Package Includes

- Gold dressing suite with a bottle of bubbly & chocolate-covered strawberries.
- · Brown dressing suite with billiard table.
- Pre-ceremony guest access 30 minutes before.
- Guest seating & security for up to 150 guests.
- · One-hour ceremony rehearsal.

## Astin Mansion Legacy

Rehearsal Dinner, Ceremony, & Reception

### \$7,950.00

- 48 consecutive hours of access to the Astin Mansion.
- All 3 second-floor bedrooms for overnight accommodations after rehearsal with honeymoon accommodations in the luxurious green suite on the wedding night.
- Choice of 2 ceremony sites: the front yard or the backyard patio.
- One-hour ceremony rehearsal & rehearsal dinner package.
- Day-of coordination package.
- . Deposit: \$1,000.00

### Package Includes:

- Gold dressing suite with a bottle of bubbly & chocolate-covered strawberries.
- Brown dressing suite with billiard table.
- Pre-ceremony guest access 30 minutes before.
- Guest seating & security for up to 150 guests.

## An Oak Floor Occasion

Ceremony & Reception for 50 guests of less.

### \$6,250.00

- Venue rental up to 10 hours 4 hours dressing, venue preparation, preceremony pictures & 6 Hours ceremony, reception & breakdown.
- Choice of 3 ceremony sites: the front yard, the Blue room, or the backyard patio.
- One standard rose bouquet, one matching rose boutonniere, and white hydrangeas guest table centerpieces.
- In-house decorations, table decor, silver cake stand, Astin Mansion white china, flatware, & paper napkins.
- · Day-of coordination package.
- Deposit: \$1,000.00

#### Package Includes:

- Gold dressing suite with a bottle of bubbly & chocolate-covered strawberries.
- Brown dressing suite with billiard table.
- Pre-ceremony guest access 30 minutes before.
- One-hour ceremony rehearsal.
- Security included.

## Day-of Toordination

Included in Legacy & Oak Floor packages

## Package Details

All wedding packages include:

### \$1,450.00

- Two planning meetings & unlimited phone/email communication with the coordinator.
- Assistance with: Outside vendor selections, vendor coordination, custom wedding day timeline, custom floor plan creation, linen & decor selection.
- A non-refundable deposit of 50% is due at the time of signing to be applied to the package price.

#### Services Include:

- Continual crisis management throughout the event.
- Up to 12 hours on the day of the wedding.
- Confirmation & on-site point of contact for all vendors.
- Distribute bouquets, boutonnieres, & corsages.
- Full coordination of ceremony.
- Assist photographer with any wedding party photos.
- Timeline management (catering service, dances, toasts, etc.)
- · Ensure client's needs are taken care of.
- Cutting & distribution of the cake.
- Manage guests & facilitate grand exit.
- . Weather issues  $\boldsymbol{\epsilon}$  contingency plans.

- · Ample parking.
- · Host for guest information.
- Custom floor plan design.
- Tables & chairs for up to 150 guests
- Venue preparation & breakdown.
- Cleaning & trash removal.
- · LED customizable outdoor lighting.
- Free access to the venue for portrait sessions during our normal business hours.
- Access to downstairs, front yard,
   Carriage House bar & backyard patio.
- Gold chiavari chairs with cushions (inside) & white garden chairs (outisde).
- Selection of round & rectangular tables for guest seating & vendor usage.
- Access to the Carriage House bar area featuring a kegerator that can accommodate up to 3 kegs, two cocktail tables with black linens & candle centerpieces, as well as a 14foot bar.

# Telebrating You!

Quinceañera / Bat Mitzvah / Bar Mitzvah / Sweet 16

### Friday or Saturday

\$3,500.00

- 12 Hour Access (6 hours venue preparation & 6 hours event and breakdown).
- Tables & chairs for up to 150 guests.
- Personalized floor plan design.
- · Host for event.
- 40' x 48' outside patio for dancing.
- Access to Carriage House bar area.
- Venue preparation & breakdown (including clean-up and trash removal).
- Security included for up to 150 guests.

### Additional Services Available

- Floral & Decor.
- Speciality lighting.
- Table linens.
- Beverage services.
- Dressing Rooms.
- · Catering services.
- · Event staffing.
- Rentals.

\*\$1,000 deposit\*

\*Events end no later than 12:00 AM\*

\*\*A \$ 1,500 holiday rate will be applied to events booked on New Year's Eve, Easter, 4th of July, Thanksgiving week & Christmas week\*\*

# Social Event Packages

Corporate / Showers / Anniversaries / Birthdays / Luncheon Mother's Day Celebration / Student Organization Banquet or Awards

### A Weekday Affair

\$1,700.00

- Monday Thursday
- 4 hour venue rental, tables & chairs for up to 150 guests, host for event, floor plan design, venue preparation, breakdown, clean-up & security for 150 guests - included.

### A Day/Night on the Town

\$1,900.00

- Friday Sunday
- 4 hour venue rental, tables & chairs for up to 150 guests, host for event, floor plan design, venue preparation, breakdown, clean-up & security for 150 guests - included.

### Additional Services Available

- Floral & Decor.
- Speciality lighting.
- Table linens.
- Beverage services.

- Catering services.
- Event staffing.
- Rentals.

\*\$750.00 damage deposit required\*
\*\$350.00 fee for outside catering\*

# Holiday Packages

Corporate / Student Organization Banquet or Awards / Non-profits Any Holiday Celebration

### Deck the Halls Package

\$1,700.00

- Monday Thursday
- 4 hour venue rental, tables & chairs for up to 150 guests, host for event, floor plan design, venue preparation, breakdown, clean-up & security for 150 guests - included.
- Mansion decorated for the holidays and holiday centerpieces for all tables included in package.

### Boughs of Holly Package

\$1,900.00

- Friday Sunday
- 4 hour venue rental, tables & chairs for up to 150 guests, host for event, floor plan design, venue preparation, breakdown, clean-up & security for 150 guests - included.
- Mansion decorated for holidays and holiday centerpieces for all tables included in package.

### Additional Services Available

- Floral & Decor.
- Speciality lighting.
- · Table linens.
- Beverage services.

- · Catering services.
- Event staffing.
- · Rentals.

<sup>\*\$750.00</sup> damage deposit required\*

<sup>\*\$350.00</sup> fee for outside catering\*

# All Things Formal

Student Organization Formals

### Monday - Saturday

Up to 100 guests	\$2,590.00
101 to 200 guests	\$3,590.00
201 to 399 guests	\$5,290.00
400 to 500 guests	\$6,190.00

- 4 hour venue rental. Complimentary venue access for decor set-up begins at noon on the day of the event.
- Tables & chairs for up to 150 guests, host for event, floor plan design, venue preparation, breakdown, clean-up & security included.
- Package also includes outside 40x48 concrete patio dancing space, Carriage House bar area, and fire pit.

### Additional Services Available

- Floral & Decor.
- Speciality lighting.
- Table linens.
- Beverage services.

- Catering services.
- Event staffing.
- Rentals.

<sup>\*\$1,000.00</sup> damage deposit required\*

<sup>\*\$350.00</sup> fee for outside catering\*

<sup>\*\*</sup>Events end no later than 12:00 AM\*\*